

EXTERNAL JOB POSTING

POSITION:	RESEARCHER I (SNAP RESEARCH, EVALUATION & DATA SYSTEMS)
REPORTING TO:	MANAGER, RESEARCH & EVALUATION
JOB TYPE:	FULL-TIME, CONTRACT (40 HRS/WK)
POSTED DATE:	MAY 24, 2018
APPLICATION DEADLINE:	MAY 30, 2018
EXPECTED START DATE:	ASAP
LOCATION:	TORONTO

ABOUT CHILD DEVELOPMENT INSTITUTE

Child Development Institute (CDI) is a leading children's mental health agency in the City of Toronto offering a range of services to approximately 3,500 children ages 0-12, youth ages 13-18 and their families each year. Our mission is to promote and support the healthy development of children and to strengthen the families and communities in which they live. We provide four streams of service to families in need: early intervention, family violence, healthy child development and specialized mental health services for children and youth with learning disabilities.

POSITION SPECIFIC CONTEXT SUMMARY

SNAP (Stop Now And Plan) is an evidence-based, cognitive-behavioural, gender-sensitive, manualized program that teaches children ages 6-11 with behavioural problems, and their parents, how to make better choices in the moment. Developed in 1985 by CDI, SNAP has been implemented in communities worldwide (Canada, the United States and Europe) and has received numerous awards and recognitions as a proven program. This licensed program is noted in the scientific literature as the leading evidence-based program for aggressive children with serious, violent and chronic potential and the most fully developed intervention to date for these high-risk children and their families.

POSITION SUMMARY

The Researcher I (SNAP Model Programs) works collaboratively with the Manager, Research and Evaluation and Researcher II, SNAP Model Programs to ensure data and research service activities are completed in a comprehensive manner. Internally, the Researcher I conducts themselves in an effective professional manner regarding various research activities while working within the framework of the Centre's stated vision, mission, values and goals.

SUMMARY OF DUTIES & RESPONSIBILITIES

Collaborates closely with the Manager, Research, Evaluation, and Researcher II, SNAP Model Programs on both qualitative and quantitative program research including proposal writing, literature reviews and needs assessments. Responsibilities include data collection for all SNAP programs, generation of statistical and narrative reports, and coordination with SNAP clinical teams and external partners to develop and execute program evaluation protocols. The Researcher I assumes other such responsibilities as may be assigned.

Data Collection & Analysis (45%)

- Tracking, collection and monitoring of SNAP client measures data
- Participates in direct data collection activities;
- Tracks and contacts parent/caregivers for data collection purposes
- Support data entry into various systems (SPSS, EXCEL, ADM)
- Monitors and ensure integrity of data files
- Processes discharge files
- Downloading & merging data from ADM to SPSS

Writing Tasks (5%)

- Supports the development of presentations
- Literature searches/summaries
- Contributes to various summary reports

Research Tasks and Special Projects (45%)

- Contributes to the development and maintenance of new program evaluation tools and databases
- Support development of program specific logic models
- Biweekly adherence checks of SNAP groups
- Support of ongoing collaborative research projects with external partners

Other (5%)

- Any other tasks that may support the Manager's responsibilities within CDI

MINIMUM QUALIFICATIONS AND SKILLS

- Undergraduate Degree
- Ideally 1-2 years of research experience
- Good organizational skills and the ability to take initiative and work independently
- Excellent interpersonal and communication skills, both written and oral
- Demonstrated ability to maintain confidentiality
- Sound knowledge of current technology and software (e.g., Microsoft Office, EXCEL, ADM, SPSS)
- Detail oriented with a solid understanding of language
- Dependable, mature and flexible, with initiative and capacity to work with a variety of people and a range of tasks.

COMPENSATION: \$50,592 (Per Annum).

APPLICATION INSTRUCTIONS:

Please submit your chronological resume via e-mail to:

Child Development Institute

Human Resources

E-mail: careers@childdevelop.ca and mwalsh@childdevelop.ca

Thank you in advance for your interest. However, due to the volume of resumes received, only those candidates selected for interviews will be contacted.

Child Development Institute is an Equal Opportunity Employer. We value inclusivity & diversity in the workplace. In accordance with the Accessibility for Ontarians with Disabilities Act, 2005 (AODA) and the Ontario Human Rights Code (OHRC). Child Development Institute will provide accommodations throughout the recruitment & selection process to applicants with disabilities. During any stage of the recruitment process, please notify Human Resources of the nature of any accommodation(s) you may require. Any information received relating to accommodation measures will be addressed confidentially.

All applicants are advised that offers of employment are contingent upon the successful completion of a police records check.