

JOB POSTING

POSITION:	SNAP COMMUNITY DEVELOPMENT SPECIALIST (SCDS)
REPORTING TO:	MANAGER, SNAP BUSINESS DEVELOPMENT AND AFFILIATE RELATIONS
JOB TYPE:	FULL-TIME, CONTRACT
POSTED DATE:	MAY 18, 2018
APPLICATION DEADLINE:	JUNE 4, 2018
EXPECTED START DATE:	ASAP
LOCATION:	TORONTO (REQUIRES UP TO 25% TRAVEL)

ABOUT CHILD DEVELOPMENT INSTITUTE

Child Development Institute (CDI) is a leading children's mental health agency in the City of Toronto. CDI offers a range of services to approximately 4,000 children ages 0-12, youth 13-18 and their families each year. Our mission is to promote and support the healthy development of children and to strengthen the families and communities in which they live. We provide four streams of service to families in need: early intervention including the SNAP® (Stop Now And Plan) program, family violence and shelter services, Integra programs for children, youth and their families with learning disabilities and mental health issues (LDMH), and healthy child development.

POSITION SPECIFIC CONTENT

SNAP (Stop Now And Plan) is an evidence-based, cognitive-behavioural gender sensitive manualized program that teaches children ages 6-11 with disruptive behaviour, and their parents, how to make better choices in the moment. Developed in 1985 by CDI, SNAP has been implemented in communities worldwide (Canada, United States and Europe) and has received numerous awards and recognitions.

As a result of a new SNAP strategy and implementation plan using a venture philanthropy model we are expanding SNAP's reach to 100 new licenses in Canada over the next 5 years. To help us realize this goal, we are looking for an accomplished SNAP Community Development Specialist (SCDS) to connect with community-based children's organizations that would like to adopt and implement the SNAP program.

POSITION SUMMARY

SCDS will be responsible for identifying, facilitating and building relationships with children's mental health centres and community-based organizations to secure licensed SNAP Affiliates as well as developing relationships with government as needed. This is a relatively new position working alongside the Community Development Team and the Manager, SNAP Business Development and Affiliate Relations. The preferred candidate will have a strong ability to develop and maintain relationships and ideally an understanding of children's services with a focus on mental health.

DUTIES & RESPONSIBILITIES

- Responsible for identifying, facilitating and building relationships with children's mental health centres and community-based organizations to secure licensed SNAP Affiliates as well as developing relationships with government as needed
- Research communities across Canada to understand need, local capacity and community agencies both mental health and other service providers
- Call and/or email prospective organizations and scheduling meetings
- Develop, adapt and distribute communication materials needed to support recruitment efforts, government relations and internal reporting
- Report routinely on affiliate recruitment activity to stakeholders such as management, Board of Directors and funders
- Help to facilitate the establishment of a SNAP Community of Practice within designated regions that should include key stakeholders with a vested interest in young children with disruptive behaviour problems (e.g., police, schools, child welfare, children's mental health, community based organizations such as Boys & Girls Clubs, structured recreation facilities)
- Serve as a strong ambassador to represent CDI & SNAP to relevant audiences/ stakeholders, with current and potential customers and partners and maintain the highest degree of professionalism at all times
- Assume other such responsibilities as may be assigned from time to time

MINIMUM QUALIFICATIONS AND SKILLS

- A university degree and/or college diploma with 3-5 years related experience in (e.g. program growth/scaling, fund development, sales)
- Successful track record in facilitating community relationships and/or in relationship management
- Comfort communicating with high level organizational and government officials
- Excellent communication (public speaking, written), interpersonal and project management skills
- Demonstrated ability to collaborate with multi-disciplinary teams and community members
- Computer literate (e.g., PowerPoint, Word, Outlook, Excel) with past experience using data systems
- Motivated to learn about the SNAP model and children's mental health environment; passion for the well-being of children and families

COMPENSATION: Salary is subject to skills, abilities and qualifications.

APPLICATION INSTRUCTIONS:

Please submit your chronological resume via e-mail to:

Child Development Institute

Human Resources

E-mail: nslater@childdevelop.ca and careers@childdevelop.ca

Thank you in advance for your interest. However, due to the volume of resumes received, only those candidates selected for interviews will be contacted.

Child Development Institute is an Equal Opportunity Employer. We value inclusivity & diversity in the workplace. In accordance with the Accessibility for Ontarians with Disabilities Act, 2005 (AODA) and the Ontario Human Rights Code (OHRC). Child Development Institute will provide accommodations throughout the recruitment & selection process to applicants with disabilities. During any stage of the recruitment process, please notify Human Resources of the nature of any accommodation(s) you may require. Any information received relating to accommodation measures will be addressed confidentially.

All applicants are advised that offers of employment are contingent upon the successful completion of a police records check.