

EXTERNAL JOB POSTING

POSITION:	SNAP TRAINER CONSULTANT
REPORTING TO:	PROGRAM COORDINATOR
JOB TYPE:	FULL-TIME, PERMANENT
POSTED DATE:	MAY 18, 2018
APPLICATION DEADLINE:	JUNE 26, 2018
EXPECTED START DATE:	ASAP
LOCATION:	TORONTO

ABOUT CHILD DEVELOPMENT INSTITUTE

Child Development Institute (CDI) is a leading children's mental health agency in the City of Toronto offering a range of services to approximately 3,500 children ages 0-12, youth ages 13-18 and their families each year. Our mission is to promote and support the healthy development of children and to strengthen the families and communities in which they live. We provide four streams of service to families in need: early intervention, family violence, healthy child development and specialized mental health services for children and youth with learning disabilities.

POSITION SUMMARY

The SNAP Trainer-Consultant will provide training to professionals and organizations interested in delivering services for children with disruptive behaviour problems. In addition, this position will provide ongoing consultation activities for assigned SNAP Affiliate Sites -- supervising SNAP program delivery and monitoring program fidelity. Reporting to the SNAP Project Leader, the SNAP Trainer-Consultant will equip Affiliate Sites with the knowledge and skills to properly implement and deliver the SNAP program. The SNAP Trainer-Consultant will facilitate/deliver SNAP-focused training modules. The SNAP Trainer-Consultant will conduct quality assurance activities to ensure the integrity of the SNAP program. Candidates are required to be skilled at public speaking. Candidates are also required to have a flexible schedule that includes weekends and extensive travel and should be aware of the requirement to present to a variety of audiences for extended periods of time, transport-training materials to and from sites and traveling using a variety of modalities.

DUTIES & RESPONSIBILITIES

- Work with Affiliate Sites to coordinate logistics of the training.
- Conduct training initiatives independently and/or collaborate with senior and/or other team members within the SNAP Implementation and Research Team.
- Deliver effective presentations using PowerPoint, videos and high tech equipment.
- Prepare PowerPoint presentations and packages as required.
- Present information using a variety of instructional techniques or formats, such as role playing, team exercises, group discussions, videos, or lectures.
- Provide continuous training (to include new and refresh topics) in cooperation with Affiliate sites.
- Maintain up-to-date knowledge and skills and advise management on any opportunities and risks.
- Organize training evaluations to track the effectiveness of training sessions.
- Conducts consultations (telephone, email or onsite observation) with SNAP Affiliate Sites.
- Provides timely and accurate guidance to affiliate staff on the effective implementation of the SNAP program.

- Proactively liaises with Affiliate Sites to ensure alignment and appropriate communication across affiliate.
- Assists with the editing and development of new SNAP Resource Materials.
- Photocopies, distributes and files training and consultation materials as required.
- Contributes as a member of the SNAP Implementation team and shares best practices.
- Conducts telephone surveys and SNAP Affiliate Site reviews.
- Provides SNAP Affiliate Sites quality assurance activities including the monitoring of program integrity and accreditation activities in consultation with Manager, Research and Evaluation.
- Facilitates one-on-one meeting with manager of affiliate site to discuss topics relevant to their group's performance and provides tools to promote improvement.
- Works with the research team to help create evaluations of trainings to be provided after all sessions, tracking effectiveness of training session.

MINIMUM QUALIFICATIONS AND SKILLS

- A university degree in a related area of study, with at least three years' clinical experience in delivering an evidence-based cognitive-behavioural multi-modal component model in a related program or at least three years of direct clinical experience delivering SNAP® programming, working with children with conduct type problems and their families (experience with high risk boys and girls is beneficial).
- Working knowledge in the following areas is required: SNAP, gender sensitive approaches, risk assessment, group facilitation and school based services
- Effective communication and problem-solving skills (direct and indirect) including the ability to present and train professionals from a variety of disciplines and levels
- Be self-directed/independent worker
- Demonstrated ability to collaborate with multi-disciplinary team members, managers, funding sources and community partners.
- Value and embrace a scientist-practitioner model with the ability to engage SNAP Affiliates in similar practices.
- Knowledge in computer software and database utilization/management (e.g. ACCESS, EXCEL, POWERPOINT).

Ability to work in a highly distractible, diverse, multi-tasking fast paced environment.

COMPENSATION: Salary is under review and is subject to skills, abilities and qualifications.

APPLICATION INSTRUCTIONS:

E-mail: mverpoort@childdevelop.ca

Thank you in advance for your interest. However, due to the volume of resumes received, only those candidates selected for interviews will be contacted.

Child Development Institute is an Equal Opportunity Employer. We value inclusivity & diversity in the workplace. In accordance with the Accessibility for Ontarians with Disabilities Act, 2005 (AODA) and the Ontario Human Rights Code (OHRC). Child Development Institute will provide accommodations throughout the recruitment & selection process to applicants with disabilities. During any stage of the recruitment process, please notify Human Resources of the nature of any accommodation(s) you may require. Any information received relating to accommodation measures will be addressed confidentially.

All applicants are advised that offers of employment are contingent upon the successful completion of a police records check.