

Integra Program Research Volunteer

Position Title: Integra Program Research Volunteer	
Supervisor Name: Hamze Sibai	
Main CDI Location for Placement: 25 Imperial St.	
CDI Program (if applicable): Integra Program	
Days & Times of Placement: To be determined	
Start Date: To be determined	End Date: To be determined

Purpose of the Position:

To assist with research and program evaluation related to our programming. This opportunity would ideally be suited to upper-year undergraduate students who are interested in gaining research experience in preparation for graduate studies.

Skills Required:

- University or college studies (in psychology or related field) completed or in progress, including coursework completed in research and statistical methodology
- Interest and experience in quantitative and/or qualitative research methods
- Experience with Excel, SPSS, and conducting literature searches
- Responsible, reliable, strong organizational skills, and excellent attention to detail

Key Responsibilities:

- Preparation of research materials (e.g., compiling research files, photocopying)
- Scoring questionnaires
- Data entry and database management
- Transcribing and analyzing qualitative interviews
- Activities to support participant recruitment (e.g., phone calls, mailings)
- Assisting with tasks that support grant and research article preparation (e.g., literature searches, compiling references)

Commitment:

In the interest of our research and program evaluation projects, volunteers are expected to make a commitment of a minimum of 6 months.

Orientation/Training:

Orientation: TBD

In addition to providing all volunteers with a formal orientation prior to the start of involvement with Child Development Institute, we provide monthly learning sessions for volunteers, students and employees.

At the beginning of their position, volunteers will be provided with one-on-one or group training depending on the nature of the research project on which they will be assisting. Ongoing direct supervision and training will also be provided to the volunteer.

Supervision:

Hamze Sibai

HSibai@childdevelop.ca

Evaluation:

Child Development Institute evaluates volunteers annually in June. Volunteers receive their evaluation via e-mail unless an in-person meeting is requested. All e-mailed evaluations will be sent by August 31st.

Due to the high volume of applicants, please note that only those candidates selected for an interview will be contacted.

[Click here to fill out the online volunteer application form](#)